

# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday January 25, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**

5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**

**C. Regular Session December 7, 2021**

7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- D. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager

- E. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.
- 8. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District
  - F. **Discussion and possible action re:** Board Officers
    - 1. Board Chairman
    - 2. Board Vice President
    - 3. Board Clerk
  - G. **Discussion and possible action re:** Authorized Bank Signers
  - H. **Discussion and possible action re:** 2022 Combined Meeting Schedule
  - I. **Discussion and possible action re:** Love's Tire Shop Sewer Tap
  - J. **Discussion and possible action re:** Adoption of Navajo Counties Procurement Policy

**EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

- 1. **MEETING REVIEW**
- 2. **SET DATE FOR NEXT MEETING**
- 3. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.

# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday February 22, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**

5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**

**C. Regular Session January 25, 2022**

7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- D. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager

E. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.

8. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District

- A. **Discussion and possible action re:** 2022 Insurance Renewal
- B. **Discussion and possible action re:** 2022 Water District Budget
- C. **Discussion and possible action re:** 2022 Sanitary District Budget

### **EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

- 1. **MEETING REVIEW**
- 2. **SET DATE FOR NEXT MEETING**
- 3. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.

# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday March 22, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**

5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**

**C. Regular Session February 22, 2022**

7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- D. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager

- E. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.
  
- 8. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District
  - A. **Discussion and possible action re:** Review Rates
  - B. **Discussion and possible action re:** Employee Reviews
    - 1. LeAnn Baldwin
    - 2. Jim Graham
    - 3. Albino Quintana
    - 4. Herschel Slivers
    - 5. Elaina Wagoner
    - 6. Taylor Wilbanks

**EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

- 1. **MEETING REVIEW**
- 2. **SET DATE FOR NEXT MEETING**
- 3. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.

# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday May 24, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**

5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**

C. Regular Session March 22, 2022

7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- D. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager

E. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.

8. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District

- A. **Discussion and possible action re:** 1974 GMC Dump Truck
- B. **Discussion and possible action re:** Purchase of New Well Meters
- C. **Discussion and possible action re:** Purchase of Gas Detectors

### **EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

- 1. **MEETING REVIEW**
- 2. **SET DATE FOR NEXT MEETING**
- 3. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.



# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday June 28, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**

5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**

C. Regular Session May 24, 2022

7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- D. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager

E. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.

8. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District

A. **Discussion and possible action re:** Transfer Station

### **EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

1. **MEETING REVIEW**

2. **SET DATE FOR NEXT MEETING**

3. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.

# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday July 26, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**

5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**

**C. Regular Session June 28, 2022**

7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- D. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager

E. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.

8. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District

- A. **Discussion and possible action re:** Transfer Station
- B. **Discussion and possible action re:** Love's Tire Shop
- C. **Discussion and possible action re:** Water Service Lines
- D. **Discussion and possible action re:** Tank Inspection

### **EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

- 1. **MEETING REVIEW**
- 2. **SET DATE FOR NEXT MEETING**
- 3. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.

# COMBINED NOTICE OF SPECIAL MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday August 9, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER**
2. **EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

1. Love's Sewer Tap

3. **MEETING REVIEW**
4. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2020. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.

# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday August 30, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**
5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**
  - C. Regular Session June 28, 2022
  - D. Special Meeting August 2, 2022
7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- E. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager
  - F. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.
8. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District
- A. **Discussion and possible action re:** Love's Tire Shop
  - B. **Discussion and possible action re:** Transfer Station
  - C. **Discussion and possible action re:** Well Security
  - D. **Discussion and possible action re:** Reuse Pond Security

**EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

- 1. **MEETING REVIEW**
- 2. **SET DATE FOR NEXT MEETING**
- 3. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.

# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday September 27, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**

5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**

**C. Regular Session August 30, 2022**

7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- D. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager



E. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.

8. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District

A. **Discussion and possible action re:** Well Security

### **EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

1. **MEETING REVIEW**

2. **SET DATE FOR NEXT MEETING**

3. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.

# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday October 25, 2022, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**

5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**

**C. Regular Session August 30, 2022**

7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- D. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager

E. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.

8. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District

- A. **Discussion and possible action re:** Porter Sewer
- B. **Discussion and possible action re:** Lead and Copper Revisions
- C. **Discussion and possible action re:** Well Security
- D. **Discussion and possible action re:** Case Backhoe

**EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

- 1. **MEETING REVIEW**
- 2. **SET DATE FOR NEXT MEETING**
- 3. **AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.

# COMBINED NOTICE OF MEETING

The Board of Directors of the Joseph City Utilities, the **Joseph City Domestic Water Improvement District** and the **Joseph City Sanitary District** will meet jointly in regular session on **Tuesday December 6, at 6:00 p.m.** The meeting will be held at the Joseph City Utility Office located at 4504 1<sup>st</sup> North Ave., Joseph City Arizona. The Boards may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the district's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

## AGENDA

1. **CALL TO ORDER - President**
2. **OPENING CEREMONY**
  - A. PLEDGE OF ALLEGIANCE - Volunteer
  - B. PRAYER - Volunteer
3. **ROLL CALL OF BOARD MEMBERS – Taylor Wilbanks**
  - A. Joseph City Domestic Water Improvement District
  - B. Joseph City Sanitary District
4. **ACCEPTANCE OF THE AGENDA**
5. **CALL TO THE PUBLIC**

Consideration and discussion of comments and complaints from the public. Those wishing to address the Joseph City Domestic Water Improvement District and Joseph City Sanitary District Board need not request permission in advance. Each member of the public will be allotted five minutes to address the Board. The District Boards are not permitted to discuss or take action on any item raised in the call to the public unless the item is specifically noticed for discussion and legal action. However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board's may direct that staff review the matter or that the matter be placed on a future agenda. The District Boards cannot discuss or take legal action on any issue raised during the Call to the Public due to restrictions of the Open Meeting Law.

6. **APPROVAL OF MINUTES**
  - C. Regular Session October 25, 2022
7. **REPORTS AND CORRESPONDENCE**

The governing body may not propose, discuss, deliberate, or take legal action on this matter unless the specific matter is properly identified on the agenda. Therefore, action taken as a result of the Board's report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

- D. **District Manager Report** – Report on the general system status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Taylor Wilbanks, District Manager

E. **Financial Manager Report** – Report on the general financial status of the Joseph City Domestic Water Improvement District and the Joseph City Sanitary District. Presented by Elaina Wagoner, Bookkeeper.

7. **BUSINESS Joseph City Utilities**; Joseph City Domestic Water Improvement District; Joseph City Sanitary District

- A. **Discussion and possible action re:** Hauling Quotes
- B. **Discussion and possible action re:** Christmas Bonuses

### **EXECUTIVE SESSION**

The Joseph City Utilities and either (or both) Districts may vote to go into executive session on the following topics, pursuant to ARS 38-431.03(A)(7)(3): Personnel Matters Pursuant to A.R.S § 38-431.03 (A)(1):

- A. **Discussion re:** Christmas Bonus
  - 1 LeAnn Baldwin
  - 2 Herschel Slivers
  - 3 Albino Quintana
  - 4 Jim Graham
  - 5 Elaina Wagoner
  - 6 Taylor Wilbanks

### **2. MEETING REVIEW**

### **3. SET DATE FOR NEXT MEETING**

### **4. AJOURNMENT**

Notice of Meeting (Agenda) dated and posted \_\_\_\_\_, 2022. At \_\_\_\_\_, local time

Posted By: \_\_\_\_\_

If any disabled person needs any type of accommodation, please notify the Joseph City Domestic Water Improvement District/Joseph City Sanitary District prior to the scheduled meeting time.

Due to a small meeting space, we are asking that anyone wishing to attend the meeting call in via conference call at 928-288-3455. Thank you for your understanding.